



Wellington Gardens

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

Getting married at the Gardens? Here are some frequently asked questions:

What does the venue hire include?

- Use of the location for the contracted duration, including set up and pack down time.
- Signage for your event to alert the public you have reserved the space.

Will there be other people in the Garden on our wedding day?

- Yes - the gardens are a public space.

How many guests can we invite?

- We have a range of locations suitable for many event sizes.
- We recommend you inspect the site to ensure your preferred location is well suited to the size of your group and nature of your event.

What furniture and decorations are permitted?

- You can bring seating, a sign-in table, a bridal archway, a carpet or runner, and a small pop-up gazebo.
- No decorations may be attached to trees or heritage structures.
- Items not permitted include: balloons, party streamers, fireworks or sparklers, bamboo torches, kerosene lamps or candles.

Can we use a stage or podium?

- Stage areas are available in The Dell and Sound Shell venues.

Can we throw confetti or rice?

- No - confetti, flower petals, glitter, rice and bird seed are not permitted.

Can we use a caterer?

- Yes - you can engage a caterer for your celebration.
- Food trucks or gas barbecues are permitted only on the Magpie Lawn and The Dell.

Can we serve alcohol?

- Yes - if your caterer has an endorsement to sell or supply alcohol, or if you bring your own. Please confirm arrangements with the Bookings Coordinator.
- Refer to the Tips for Hosts at alcohol.org.nz

Is power available?

- Yes - power is available at The Dell and the Sound Shell venues.

Can we bring in speakers for the celebrant?

- Yes - you can use a battery powered portable speaker for your wedding celebrant.
- Please ensure you position the speakers so as not to hinder other garden visitors.

Can we have a band or music?

- Yes - you can have live acoustic music or low-volume pre-recorded music.
- Permission is required for use of amplified sound or bagpipes.

Can we take wedding photos after my ceremony?

- Yes - if you are holding your ceremony or reception at the Gardens, please ensure you book the area you wish to use for your photography.

How do we access the event area?

- Bridal or guest cars are not permitted to enter the gardens.
- Equipment must be carried to your site.

Is parking available?

- There is limited 2 hour parking in our Rose Garden car park with coupon parking on Glenmore Street.
- We do not reserve parks for event cars, and vehicles are not permitted to drive within the gardens.
- There is limited parking at Otari in the public carpark near the Information Centre.

Are there accessible areas?

- Yes - main paths are accessible via wheelchair, but some secondary paths are gravel or dirt.
- Wheelchair and scooter hire is available from the Treehouse at no charge.
- Be aware that not all venue locations are flat.

- There are accessible toilets at the Rose Garden, main garden and playground.
- Please contact the Bookings Coordinator with questions.
- There are accessible toilets at Otari Information Centre and Leonard Cockayne Centre.

What are the health and safety requirements?

- Anyone conducting physical work, including caterers or wedding planners, will need to complete our Health and Safety documentation.

Is there any cover for wet weather?

- No - our outside spaces are uncovered.
- Please ensure you have a wet weather contingency plan.

Will we get a refund if it rains?

- No - if you wish to cancel due to wet weather we are unable to refund your booking fee.

Can you supply a map showing the location of all the wedding venues?

- Please refer to the Gardens [map](#) for all Wellington Gardens venues.

We're ready. How do we book an event location?

- Please complete our enquiry form wellingtongardens.nz/our-gardens/wellington-botanic-garden/#use-the-garden with all your details.
- When your enquiry has been confirmed we will supply a contract for you to sign, and an invoice for the booking fee.

How do we pay for the booking?

- We accept payment via bank transfer or credit card. Details will be sent to you upon confirmation of your booking.

How to contact us

Treehouse Visitor Centre
Bookings and Venues Coordinator
Phone 04 499 1400
Email Treehouse@wcc.govt.nz
101 Glenmore Street
Kelburn, Wellington

Choose one of our outdoor spaces for your wedding or civil union in our breath-taking surrounds.

Wedding location	Description	Capacity	Parking
Magpie Lawn	Open green space ideal for large celebrations. Plenty of space for a coffee cart, catering etc.	200+	Glenmore Street
Duck Pond	Intimate wedding setting overlooking the Duck Pond and Rotunda	20	Glenmore Street
Puriri Lawn	Beautiful shaded area under the Puriri trees. Often hired with the Duck Pond Rotunda.	100	Glenmore Street
Linden Lawn	Adjacent to our manicured main garden seasonal beds.	30	Glenmore Street
Fragrant Garden	The name says it all, a sensory delight! Suitable for small intimate ceremonies.	10	Glenmore Street
Quad Garden	Intimate lawn overlooking the Soundshell and main garden beds.	10	Glenmore Street
Soundshell Lawn	Our events lawn. We can only cater for small weddings in this space.	20	Glenmore Street
The Dell	Situated behind The Begonia House, a great space for cocktails and a Marquee can be erected over the summer months. We have a stage and power on site.	200	Glenmore Street, limited parking at Rose Garden
Begonia House	Heritage Glass House. Available when it closes to the public.	120 standing 90 seated	Glenmore Street, limited parking at Rose Garden
Rose Garden	Our famous heritage Rose Garden, suitable for small intimate ceremonies. Availability limited over the peak summer months.	20	Glenmore Street, limited parking at Rose Garden
Peace Flame Garden	A beautiful secluded space overlooking a small pond with a waterfall. Limited shelter next to the Rose Garden.	15	Glenmore Street, limited parking at Rose Garden
Cockayne Lawn, Otari-Wilton's Bush	Within our beautiful native garden. Enjoy manicured lawns looking out over rock gardens and native bush.	100	Parking in the main carpark on Wilton Road

There are many other beautiful spaces to discover that might suit your event. Contact the Bookings and Venues Coordinator for special requests. Phone 04 499 1400 or Email Treehouse@wcc.govt.nz
Remember that attendees may only enter the garden on foot.

If you wish to book a venue please complete our booking form:

<https://wellington.govt.nz/-/media/recreation/gardens/files/venue-hire.pdf?la=en>

See all venues on our gardens maps -

wellingtongardens.nz/our-gardens/wellington-botanic-garden/#things-to-see-and-do
wellingtongardens.nz/our-gardens/otari-wiltons-bush/#things-to-see-and-do